

The Cedar Chest  
in  
Clinton, CT 06413  
PH. 860-669-9425  
[www.thecedarchestresale.com](http://www.thecedarchestresale.com)

## Consignment Policy & Agreement

Thank you for your interest in consigning with The Cedar Chest. Our goal is to make resale shopping a wonderful experience for our customers by offering high quality items, and to give you, our consignor, the opportunity to sell successfully and to provide exceptional service for everyone who enters our store. As a new consigner, this begins with providing you with a clear explanation of our Consignment Policy. Unfortunately, we cannot accept every item brought to us. Our staff has been trained to follow our store policies regarding merchandise selection and must follow our guidelines when looking at your items. Understand that they are only doing their job. Please do not be offended and realize that the reason our store is successful is due to our high standards of quality. We encourage you to familiarize yourself with the quality of our merchandise by browsing and becoming familiar with how we promote your items.

- DESCRIPTION OF CONSIGNMENTS:** As a high-end resale boutique, we accept *Name Brand* designer women's clothing - no Walmart, Kmart, Kohls, Target, etc. Clothing must be:
  - In current fashion (purchased within last 2 years)
  - In "like new" condition, freshly laundered or dry cleaned, absolutely stain-free, odor-free, pressed/steamed and brought in on hangers.
  - Seasonally appropriate (Spring: Feb – April; Summer: May – July; Fall: Aug. – Oct. Winter: Nov – Jan.) Holiday wear taken beginning Nov. 1<sup>st</sup>.
- PRICING:** We reserve the right to price any item, although on specialty items we will ask your advice regarding original selling price. Keep in mind that consigned items are generally priced between 25-30% of retail. After 3 weeks, items are generally reduced and will continue to be reduced until sold, or eventually donated/disposed of. You, the consignor, will receive 40% of the selling price.
- CONSIGNMENT PERIOD:** Most items taken on consignment are for 6 – 8 weeks duration. Items remaining in the store after the end of the consignment period become the property of The Cedar Chest unless pre-arranged. Unsold items are generally donated to area thrift stores, or disposed of at the discretion of the store. It will be the responsibility of the consignor to search for and retrieve items on the floor. Items removed prior to the end of the consignment period are subject to a \$5.00 charge per item.
- PAYMENTS:** Checks are issued every 2 months on the 15<sup>th</sup> of even months starting Feb. 15<sup>th</sup>. If under \$20.00, cash will be given on request or a store credit can be issued. Funds not collected within two (2) years will no longer be available. Checks are available for pick-up only, unless out of state.
- TERMS and CONDITIONS:** The Cedar Chest reserves the right to mark down items at any time for promotional reasons. During busy times, we will limit consignment items to 5 – 10 per customer in order to be fair to all. Merchandise left for consignment is AT YOUR OWN RISK. The Cedar chest will not be held liable for any lost, stolen or damaged merchandise. Items in need of repair or cleaning may, without notice, be removed and donated. Record keeping and follow-ups are the responsibility of the consignor. The Cedar Chest policies are subject to change at any time without notice.

In conclusion, consigning is a matter of trust. Thousands of women throughout the Connecticut area have consigned with us regularly over the years. Our success is only as good as your success!

Consignor Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone 2: \_\_\_\_\_ Email: \_\_\_\_\_

# of Items: \_\_\_\_\_ Consignment termination date: \_\_\_\_\_ (please refer to the account number when calling)

Consignor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Authorized Signature – The Cedar Chest