**Official TCC Furniture**

**Consignment Process**

Ordered by step for consignor’s ease:

# Pictures:

1. Photos must include Brand name (if possible), Closeups of deficiencies, overall view for condition. If a moving piece such as a clock, a video is required of the item working before it can be approved.

# Approval:

1. All items must be approved by either Nancy, Nick, or Liz. If pictures have not been seen by either of these, the furniture will not to be taken.

# Scheduling:

1. All furniture once it’s been approved must be scheduled for drop off. Preferably when Nick is scheduled on. WED – SAT. If this is not possible other days of the week can be permissible if authorized by Nancy (Owner).