

# Design 2 Consign

131 Boston Post Road, (Rt. 1) Waterford CT 860-574-9151

[www.thecedarchestresale.com](http://www.thecedarchestresale.com)

## CONSIGNMENT POLICIES AND AGREEMENT

Thank you for your interest in consigning with Design 2 Consign, part of The Cedar Chest family of stores. Our goal is to make resale shopping a wonderful experience for our customers and consignors. As a consigner, you will sign this Consignor Agreement and initial each area to assure that you understand our policies. *Please* read it carefully and ask us if you have any questions.

**\_\_\_ (Initial) DESCRIPTION OF ACCEPTABLE CONSIGNMENTS:** Consignments are accepted Monday - Friday, 10 to 4, Saturday and Sunday 10 - 2, **by appointment**. Clothing must be: 1) current styles (purchased within the last 2 years); 2) on hangers (no bags or bins, please); 3) Clean, in *“like new”* condition – freshly laundered, stain and odor free, pressed or steamed; and 4) Seasonally appropriate: Spring is Feb – April; Summer is May – July; Fall is Aug. – Oct. Winter is Nov – Jan. Holiday wear begins Nov. 1<sup>st</sup>.

**\_\_\_ (Initial) PRICING:** We reserve the right to price any item and may ask your advice regarding original selling price. Items are priced between 25-30% of retail. Consignors receive 40% of the final sale price. A small buyer's fee will be added to the sale price which does not affect the consignor's percentage.

**\_\_\_ (Initial) CONSIGNMENT PERIOD:** Items are consigned for a 6-8 wk. period. During this time they go through a typical sale cycle. Any items remaining in the store after the end of the consignment period become the property of The Cedar Chest. Unsold items will NOT be returned. Most unsold items are donated to local charities if in good condition, or disposed of at the discretion of the store.

**\_\_\_ (Initial) CONSIGNOR PAYMENT:** Payments are issued upon request: if over \$40, a check will be issued; if under \$40 may be received as cash. Consignors will pick up payments at the store.

**\_\_\_ (Initial) ONLINE ACCOUNT ACCESS:** As a consignor we offer you instant online access to your account 24/7. There is a \$1. per month charge for this service which is deducted from your account. You may opt in or out of this service anytime. Please let us know what you'd like to do today. **\_\_\_ Yes, I'd like online account access. \_\_\_ No, not at this time.**

**TERMS and CONDITIONS:** The Cedar Chest reserves the right to mark down items at any time for promotional reasons. During busy times, consignments may be limited to 5-10 per customer in order to be fair to all. Merchandise left for consignment is **AT YOUR OWN RISK**. The Cedar Chest is not responsible for lost, stolen or damaged merchandise. Items in need of repair or cleaning may, without notice, be removed and donated. Policies are subject to change without notice.

In conclusion, thousands throughout the Connecticut area have consigned with us regularly over the years. Our success is only as good as your success!

Consignor Name: \_\_\_\_\_ **Account #:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone 2: \_\_\_\_\_ Email: \_\_\_\_\_

# of Items: \_\_\_\_\_ Consignor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Authorized Signature – The Cedar Chest Revised: 11-23-20